



READY  
WRITERS  
ACADEMY

Readiness to begin to write

# PROSPECTUS 2021/22

information, rules and rewards



**SERVEAN INC.** at POWER BUILDING, 1ST FLOOR, ROOM 13  
OPPOSITE MANONYANE, NEAR PITSO GROUND POLICE STATION

 @ReadyWritersLS

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graphic design by:



**SERVEAN INC.**  
profitable digital labours



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## 1. OUR STORY

READY WRITERS is a local community organisation focussed on assisting learners with the best learning resources and guidance in order to enable them with opportunities to achieve their desired grades.

i) **Mission** To come in *peace* and establish *friendship* as teachers (tutors) and to forward the same character and style of *relationship* to the learners.

To achieve and maintain *at least 90+ percent pass rate* for the learners.

To form, establish and maintain *active support to local community educational events and activities*.

## 2. PROGRAMS OFFERED

- i) Extra classes,
- ii) Remedial/Supplementary classes,
- iii) Online Learning ( + Technical Support)
- NEW!** iv) Rewards program,
- vi) Sports games and edutainment.

### 2.1 Subjects

#### TYPE OF STUDY

Extra classes  
Supplementary

#### JC/SECONDARY LEVEL

Business Education  
Development Studies  
English  
Geography  
History  
Mathematics  
Religion  
Science  
Sesotho

#### LGCSE/HIGH SCHOOL LEVEL

Accounting  
Biology  
Business Studies  
Chemistry  
Development Studies  
Economics  
English  
Geography  
History  
Mathematics  
Physics  
Sesotho

## 3. WORKING HOURS

WEEKDAYS  
MONDAYS - FRIDAYS

8AM - 5PM

WEEKENDS  
SUNDAYS (optional)

8AM - 5PM

#### **4. CLASSROOM RULES**

1. All students must aim at obtaining 90+ percent pass rate, and never below.
2. Time keeping is a must.
  - No late coming into ongoing class, unless for cases of emergency.
3. Cellphones are allowed to class but, they must be switched to silent mode.
4. Students and teachers must not leave class whenever they just feel like doing so.
5. All teachers and students alike must never miss class except for cases of emergency.
6. Eating is allowed but not during learning.
7. Stealing other members' items or of the school is totally not allowed.
8. Avoid making noise while within the building or school premises.
9. Failure to comply with the above laid classroom rules will not remain unpunished.
10. Please beware, in cases where punishment may no suffice an unruly act will surely result in absolute dismissal.

## 5. FEES STRUCTURE

### i) REGISTRATION FEE

Registration fee is a learner's ticket to become a member of the Ready Writers' Community and is once-off & non-refundable fee of **M50.00**

### ii) STATIONARY FEE

For enhanced participation and effectiveness; every registered learner will pay **M80.00** stationery fee on a quarterly basis. This fee is to be paid three (3) times in a year and is usable to avail important learning materials and costs such as printing expenses, photocopying and for making other learning resources accessible to the advantage of the learner.

### iii) SUBJECT FEE

Regular subject fee is payable at **M130.00** per subject on a monthly basis. However, all learners doing *Physical Science (Chemistry and physics)* at High School Level will pay **M180.00** only, whereas Secondary learners are at the advantage of paying **M230.00** only for *biology, chemistry and physics (science)* subjects per month.

### iv) JUNE EXAMINATIONS

Learners of this category pay only **M180.00** per subject per month. Subjects offered are English, Maths and Sesotho. **Only LGCSE learners can participate.**

**Fees are to be paid within a period of the first ten (10) days of every month.**

### v) COMBO DISCOUNTS

We offer **10% off discount** for every learner registering to do 4+ subjects.

Learners doing **ALL SUBJECTS (internal students)** get **20% discount off** on all subjects.

## 6. METHODS OF PAYMENT

1. **Cash in Person** (Power building, First Floor, Room 13)

2. **ETL - Ecocash or VCL - Mpesa**

62776752, Khabane Thaele, or 59776752, Khabane Thaele

3. **FNB - First National Bank of Lesotho**

62778889356, Khabane Thaele

**NB: ALL RECEIPTS SHOULD BE SECURED FOR PROOF, FUTURE REFERENCES AND OFFICE USE.**

## 7. FEES TABLE 2021/22

REGISTRATION FEE (ONCE-OFF)	<b>M 50.00</b>
STATIONERY FEE (QUARTERLY)	<b>M 80.00</b>
JUNE EXAMINATIONS (PER SUBJECT)	<b>M 180.00</b>
<b>NEW!</b> APPLIED DIGITAL SKILLS	<b>M 100.00</b>
<b>JC/ SECONDARY LEVEL</b>	
BUSINESS EDUCATION	M 130.00
DEVELOPMENT STUDIES	M 130.00
ENGLISH	M 130.00
GEOGRAPHY	M 130.00
HISTORY	M 130.00
MATHEMATICS	M 130.00
RELIGION	M 130.00
SCIENCE (BIOLOGY, CHEMISTRY & PHYSICS)	M 230.00
SESOTHO	M 130.00
<b>LGCSE/ HIGH SCHOOL LEVEL</b>	
ACCOUNTING	M 130.00
BIOLOGY	M 130.00
BUSINESS STUDIES	M 130.00
COMPUTER STUDIES	M 130.00
DEVELOPMENT STUDIES	M 130.00
ENGLISH	M 130.00
GEOGRAPHY	M 130.00
HISTORY	M 130.00
MATHEMATICS	M 130.00
PHYSICAL SCIENCE (CHEMISTRY & PHYSICS)	M 180.00
RELIGION	M 130.00
SESOTHO	M 130.00

## 8. REWARDS PROGRAM **NEW!**

- 1. Referral** Earn 20% From subject fees on anyone you refer to join the Ready Writers Community. Available only to members enrolled into the Digitally Applied Skills.
- 2. Jobs** You stand a chance to participate in job opportunities offered by the Administrator: SERVEAN INC.



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ACADEMY

### ADMINISTRATION OFFICE

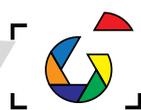
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